

GUIDELINES FOR COMPLETION OF APPLICATION FORMS FOR 2028

1. Applications for Grade R for the 2028 academic year open on (date 2027) and close on (Date 2027)
2. Grade 1 to Grade 7 for the 2028 academic year open on (date 2027) and close on (Date 2027)
3. Application forms are available on the school website for downloading (www.wppschooll.co.za)
NO physical application forms will be available at the school.
4. Completed application forms are to be handed in at the school reception. No emailed forms will be accepted.
5. Applicants are asked please to check that the following documents are completed and attached to the application. Your application **will not be accepted** if there are any missing information or documents. (Please use this checklist to assist you):
 - Copy of the learner's **UNABRIDGED** Birth Certificate
 - A current School Clearance Certificate
 - Copy of your child's December 2025 and current year's school reports
 - Copy of your child's immunization records – please ensure your child's name is on the record.
 - Copy of both biological parents/legal guardians Identity Documents (drivers license **will not** be accepted)
 - If either parent's details are not available attach an affidavit explaining why not available.
 - Proof of employment. Copy of both biological parents/legal guardians latest salary advice
 - If either mother or father are self-employed, please supply s recent CK Document
 - If either mother or father are unemployed, please supply an unemployment affidavit from the police station indicating your last place, contact details and date of employment.
 - Proof of residence. Kindly provide **both** pages of your utility bill **not older than 3 months**.
 - If you are renting a property, kindly provide your **lease agreement**, with a **supporting piece of post that is addressed to you**, both not older than 3 months. (**NO Councilor's letters** will be accepted).
6. Admission **WILL NOT** be finalised without submission of **ALL** of the above documents.
All information requested in the admission application is compulsory.
7. Failure to complete all sections of this application fully and / or to supply all required documentation, will render the application incomplete until such times as all information has been supplied.
8. Only a biological parent or legally appointed guardian may make an application for a learner to attend a school. It is essential that this documentation be attached to the application
9. Winston Park Primary School reserves the right to verify all information supplied to us with the application. In the event of fraudulent documents being submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties in the application and to cancel the registration.
10. Please note that places at Winston Park Primary are limited. It is strongly advised that all applicants apply to **at least three (3) schools** when seeking placement for 2028.
11. **The completion and submission of the necessary admission documentation DOES NOT MEAN that your child has been accepted.**